

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

January 14, 2025

PRESENT: Supervisor Chad VanSyckle, Treasurer Kelli Case, Trustee Aaron VanSyckle, Trustee April Taggart
Clerk Jana Bishop.

Meeting called to order at 7:00 p.m. by Supervisor VanSyckle.

Invocation led by J. Bishop

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT: None.

MINUTES: Without objection or correction, the Regular Meeting minutes of December 10, 2024 were approved. Moved by J. Bishop, supported by A. Taggart. All ayes. Motion carried.

TREASURER’S REPORT:

General Fund: Beginning Balance as of December 1, 2024	\$ 591,380.85
Receipts:	\$ 52,317.37
Disbursement/Bills:	\$ 19,772.59
Ending Balance as of January 1, 2025	\$ 623,925.63

Money Market Accounts – December 2024

	Interest	Total
12 month CD @ Lake Trust	\$390.52	\$112,492.57
12 month CD @ Lake Trust	\$189.76	\$ 54,660.81
Savings @ Lake Trust	\$ 2.74	\$ 64,605.11

CLERK’S REPORT:

M. VanSyckle Annuity Payout: J. Bishop moved to pay \$10,473.29 for M. VanSyckle annuity payout. Supported by K. Case. All ayes. Motion passed.

K. Case Annuity: J. Bishop moved to pay \$1,057.52 to the Municipal Retirement System for K. Case annuity through May. Supported by C. VanSyckle. All ayes. Motion passed.

Sexton Contract: J. Bishop moved to renew Lambert contract through 2025/26 fiscal year at \$1,000/month for cemetery maintenance. Supported by C. VanSyckle. All ayes. Motion passed.

Issues at Striker Cemetery: J. Bishop reported there has been partying and vandalism at Striker cemetery. Discussion about filing a claim with insurance company, signage and camera monitoring. J. Bishop moved to spend up to \$500 for security cameras and \$50/month for monitoring. Supported by K. Case. All ayes. Motion carried. J. Bishop will also install signs at the cemetery.

Snow Plowing & Lawn Care Contracts: J. Bishop is working on RFPs to solicit bids. Tabled until next month.

Phone/Internet Service: J. Bishop presented options for future office phone and internet service. Discussion about options and slow internet service. K. Case moved to cancel land lines and upgrade to 16mb internet service at \$119.99/month. Supported by J. Bishop. All ayes. Motion passed.

IT Equipment Upgrade: J. Bishop discussed the status of outdated office IT equipment. J. Bishop moved to spend \$1,439.98 to VC3 for Treasurer laptop/docking station. Supported by C. VanSyckle. All ayes. Motion passed.

Birch Fire Department Bill: Discussion about when to pay the annual bill.

Marijuana Report: A. Vansyckle presented revenue report: \$165,000 licenses and \$59,086 for excess taxes from State of Michigan.

Library Report: No report.

Assessor Report: No report.

Fire Department: Chief Joran: No report.

APPROVE WARRANTS: J. Bishop moved to pay the bills as presented, supported by A. Taggart. All ayes. Motion passed.

OLD BUSINESS:

Road Commission Report: C. VanSyckle reported the annual meeting with the Road Commission will be held on Friday 1/17 at 7:30. Public is welcome.

Planning & Zoning: K. Case presented estimates regarding costs, requirements and permits for managing the Township's Planning & Zoning activities. She presented costs from other area townships. Discussion about including neighboring townships.

Accounting Firm Quotes: K. Case presented additional quotes for alternative accounting firms. Discussion and questions about provided services. K. Case to acquire additional information and present at next meeting.

NEW BUSINESS:

Election of BIRCH Officers: A. VanSyckle reported that the township board is required to elect officers/representatives to the BIRCH Board. K. Case moved to elect C. VanSyckle and A. VanSyckle to the BIRCH board. Supported by A. Taggart. All ayes. Motion passed. C. Vansyckle discussed purchase of new fire truck.

Township emails: J. Bishop is updating all township email addresses to .gov.

COMMISSIONER'S REPORT: No report.

PUBLIC COMMENT:

J. Dull had a question about status of ARPA funds.

K. Dull recommended that the township notify the county clerk's office with all updated contact information including phone numbers and email addresses.

ADJOURNMENT

Meeting adjourned at 8:04 p.m.

ATTESTED BY:

Chad VanSyckle

Chad VanSyckle, Supervisor

2-11-25

Date

Jana Bishop

Jana Bishop, Clerk

2/11/2025

Date