

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

July 9, 2024

PRESENT: Supervisor Chad VanSyckle, Treasurer Melissa VanSyckle, Trustee Aaron VemanSyckle, Trustee Jake Ypma, Clerk Jana Bishop

Meeting called to order at 6:59 p.m. by Supervisor VanSyckle.

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT: None.

MINUTES: Without objection or correction, the Regular Meeting minutes of June 11, 2024 and the Special Meeting minutes of June 19, 2024 were approved. Moved by M. VanSyckle, supported by C. VanSyckle. All ayes. Motion carried.

TREASURER’S REPORT:

General Fund: Beginning Balance as of June 1, 2024	\$ 686,008.40
Receipts:	\$ 121,671.84
Disbursement/Bills:	\$ 150,041.17
Ending Balance as of June 30, 2024	\$ 657,638.79

Money Market – June 2024

	Interest	Total
12 month CD @ Lake Trust	\$395.02	\$110,131.46
12 month CD @ Lake Trust	\$169.05	\$ 53,507.33
Savings @ Lake Trust	\$ 2.65	\$ 64,588.85

Summer Taxes: Mailed out and are due September 16, 2024. Taxes include School Aid and County Operating Millage.

Reimbursements & Receipts: Discussion about policy and procedures regarding receipts.

EFT Payments: Discussion about due date for EFT payments.

Table for Paper Folder: Motion made by M. VanSyckle to spend \$100.00 for table, supported by C. VanSyckle. All ayes. Motion carried.

Shelves for Fire Room: Motion made by M. VanSyckle to spend \$350.00 for shelving, supported by J. Bishop. All ayes. Motion carried.

QuickBooks: Needed to renew QuickBooks for keep Library accounts active.

CLERK’S REPORT:

Taking of Meeting Minutes: Deputy Clerk G. Platte will take over taking minutes for meetings.

Reviewing Budgets at Monthly Meetings: ARPA: J. Ypma made motion to increase the ARPA budget by \$2,165 (funds coming from the General Fund), supported by M. VanSyckle, All ayes. Motion carried.

Jana's Training: Discussion about cancelled training due to family emergency and credits and reimbursements.

Upcoming Elections: Early primary voting begins July 27, 2024. Election Commission met earlier to approve inspectors and receiving boards.

Plotting/Sales of Dowling (Purchase Limits): Discussion about plotting process and purchase limits. C. VanSyckle made motion to limit purchase to four plots per person with price determined by the residency of purchaser, supported by J. Ypma. All ayes. Motion passed.

Country Chapel Workday at Dowling Cemetery: C. VanSyckle to reach out to minister to finalize details.

Petty Cash Policy: Discussion about establishing a petty cash fund for the office. J. Bishop to provide board with sample petty cash policy. Tabled until next month.

Pheasant Forever Sign: Motion by J. Ypma to return sign to J. Bishop, supported by A. VanSyckle. All ayes. Motion passed.

BS&A Cemetery Program: program will be installed on Thursday. Will become a priority after the elections.

Payroll Direct Deposit Payments: The board is interested in participating in direct deposit program. J. Bishop to provide board with additional information.

Check Replenishment: J. Bishop made motion to spend \$678.95 to replenish check supply, supported by J. Ypma. All ayes. Motioned passed.

APPROVE WARRANTS: M. VanSyckle moved to pay the bills as presented, supported by C. VanSyckle. All ayes. Motion passed.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

COMMISSIONER'S REPORT

Commissioner B. Campbell provided an update on Barry Commission activities.

PUBLIC COMMENT:

Kelly Dull asked for clarification regarding payments to PLM Lake & Land Management Corp, Kerns Lawn Service and Lambert's Landscaping.

April Taggert discussed voting processes.

Darrell Slaughter introduced himself and discussed his qualifications for Township Supervisor.

Maria Calderon encouraged voters to make informed decisions.

Chris Allen introduced himself and discussed his qualifications for County Commissioner.

Jim Dull discussed Clerk salary.

Jim Wymer discussed county zoning compliance officer.

ADJOURNMENT

Meeting adjourned at 8:07 p.m.

ATTESTED BY:

Chad Van Syckle

Chad VanSyckle, Supervisor

8-13-24

Date

Jana Bishop

Jana Bishop, Clerk

8-13-24

Date