

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING
June 11, 2024

PRESENT: Supervisor Chad VanSyckle, Treasurer Melissa VanSyckle, Clerk Jana Bishop, Trustee Aaron VanSyckle, Trustee Jake Ypma.

Meeting called to order at 7:00 p.m. by Supervisor VanSyckle.

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT: Comment was made that the sound system needs to work.

MINUTES: Without objection or correction, the Regular Meeting minutes of May, 2024 were reviewed. Moved by J. Ypma to approve the meeting minutes, supported by C. VanSyckle. All Ayes, motion carried.

TREASURER’S REPORT:

General Fund:	\$718,704.04
Receipts:	\$ 37,121.33
Disbursement/Bills	\$ 69,817.25
Balance	\$686,008.12

	Interest	Total
12 month CD @ Lake Trust	\$380.95	\$109,736.44
12 month CD @ Lake Trust	\$174.31	\$ 53,338.28 expires 6/15
Savings @ Lake Trust	\$ 2.74	\$ 64,586.20

Treasurer recommended letting the CD that expires on 6/15 roll into a new CD.

No discussion - Treasurers Report was approve – Moved by C. VanSyckle and seconded by M. VanSyckle. All Ayes

CLERK’S REPORT:

1. Hall Rental process – Brenda should get the name and address of the person wanting to rent the hall when they set up the appointment. She should then check with the Treasurer, Supervisor or Clerk to confirm the renter is a resident of Baltimore Township.
2. Hickory Hills Special Assessment/Lakeland Payment – A handout was provided and explained that the HOA will make an additional payment of \$1,200.00 to Lakeland and the Township will pay the rest \$132,000.00. None of the funds paid up front will be used Attorney expenses. Those will be collected from the annual assessment payments from tax bills.
3. Cemetery ordinance and non-compliance – discussion included the discrepancies in the existing ordinance. It was decided nothing shall be done at this time. Tabled until December for the new board.
4. Cemetery Flags – to remove or not to remove – Compliments on New flags – C. VanSyckle made a motion to have flags placed a week before Memorial Day and removed within a week after Labor Day. J. Ypma supported. All Ayes, motion passed.

5. Quote from Lamberts to plot new section of cemetery and purchase of markers. C. VanSyckle made a motion to accept the quote of \$400.00 to plot the new cemetery and to purchase the markers as presented in the amount of \$1,235.30 from Holland Supply. J. Ypma supported. All Ayes, Motion passed.
6. Well issues at the Cemetery – leaking – C. VanSyckle will contact Kelley's.
7. June 22nd Meet and Greet for Dar Leaf and any township candidates who want to attend. It's at Case's pavilion.
8. Election Commission (Treasurer and Supervisor) meeting needed to approve Election Inspectors and Receiving Board for the August Election – Suggest 6:30, July 9th before our regular meeting.
9. July 2nd is our Preliminary Accuracy testing at 10:00am – July 13th is our Public Accuracy Testing at 9:00am – The Election Commission is required to be at the Public Testing or appoint someone on their behalf. Kelli Case will be taking the place of M. VanSyckle as it is fair week.
10. Meeting Friday at 9:00am with Kathy Sheldon – Accountant for preliminary audit meeting. This year is our full audit.
11. Taxes, Assessing, Special Assessment BS&A Upgrade August 19th – Melissa is our township's Coordinator for this upgrade.
12. General Ledger, Accounts Payable, Payroll and Cemetery Modules are scheduled for Sept 3rd "Go-live" – Jana is the Coordinator for the conversion and implementation of these modules, however there will be pieces and parts where the Treasurer will need to be a part of this. A schedule will be provided this week for the important dates for these modules.
13. Discussion needed regarding who needs the training on all of the BS&A software. Should Kelli be included, are we paying her? Motion made by M. VanSyckle to include Kelli and pay her \$18 per hour. Supported by A. VanSyckle. All Ayes, motion passed.
14. July 18th is the deadline for Library Candidates to submit paperwork.
15. Update on ARPA funds - discussion on remaining balance of fund. Jim Dull reminded the board they had approved \$15,000 for drain repairs. J. Bishop has no record but will search meeting minutes to find if it was discussed or approved. \$2500.00-ish has already been spent so need to find out what that was paid out of as well.

APPROVE WARRANTS: Motion made by A. VanSyckle to approve payment for checks #13443-13459 in the amount of \$23,341.68. J. Ypma Supported. No discussion. All ayes, motion approved.

OLD BUSINESS:

None

NEW BUSINESS:

Fire Report provided by A. VanSyckle

COMMISSIONER'S REPORT – Bruce Campbell provided updates on commissioner's activities.

PUBLIC COMMENT:

Heather Wing introduced herself, she is running for County Treasurer

Kelly Dull requested a copy of the Cemetery Ordinance

Sue Willison – commented that we should not do anything to the cemeteries

Gene Willison – Consider fixing the holes in the road at the Broadway/Dowling Rd corner

Emily Gary – Discussed the current millage being requested for the COA and gave statistics as to the good things they are accomplishing.

Jim Dull – Met w Consumers and is concerned with the water absorption issues associated with solar panels.

ADJOURNMENT

Meeting adjourned at 8:12 p.m.

ATTESTED BY:

Chad VanSyckle, Supervisor

Date

Jana Bishop, Clerk

Date