

**BALTIMORE TOWNSHIP MINUTES – SPECIAL MEETING  
February 24, 2024**

PRESENT: Supervisor Chad VanSyckle, Treasurer Melissa VanSyckle, Clerk Jana Bishop, Trustee Aaron VanSyckle.

Meeting called to order at 9:00 a.m. by Supervisor VanSyckle.

**Pledge of Allegiance** to the flag was recited.

**PUBLIC COMMENT:** Lori Blair stated that the need for a copier was necessary to do business.

**NEW BUSINESS:**

The board reviewed the quotes provided by G.L. Galivan for a new copier. Discussion involved getting a machine with fax capabilities. Also discussed was the consideration of entering into a maintenance agreement, the agreement can be cancelled at any time. The cost of the copier w fax (Keyocera TASKalfa 3553ci) is \$4,000.00 and the maintenance agreement which covers All parts, labor and supplies is billed based on usage (\$.008 for black copies, \$.035 for Tier 1 – 5% color page or less and \$.065 for Tier 2 – color page greater than 5%). A motion was made by C. VanSyckle to purchase the copier and sign the maintenance agreement. The cost effectiveness of the maintenance will be revisited when planning for the FY 25-26 budget year. Supported by J. Bishop. Roll call A. VanSyckle – yes, M. VanSyckle – yes, C. VanSyckle – yes and J. Bishop – yes.

The 9 month CD at Highpoint bank is coming due (\$100,000). Treasurer M. VanSyckle suggested she be allowed to move that money into the General Fund until she has had time to find another place to invest. Motion made by C. VanSyckle to approve. Supported by A. VanSyckle. All approved.

Discussion regarding Baltimore Twp fire needs was discussed. BIRCH voted to not consolidate with Hastings. A. VanSyckle brought forth the following Ordinances which BIRCH wants the township to adopt. Burn Ordinance, Hazardous Ordinance and a Lock Box Ordinance. Samples of these will be forthcoming. There is a new burn permit number that needs to be updated on our Website. There was discussion about billing back to non-residents for safety services provided. This would entail billing insurance, etc.

**RESOLUTION:**

The board discussed not signing a resolution based on the information provided by Atty Kauffman. Any ordinance needs to be adopted at the county level to be enforceable. A.VanSyckle made a motion to not sign an ordinance and C.VanSyckle supported. All Ayes.

**MOTION TO ADJOURN:**

Motion made to adjourn by C. VanSyckle, supported by M.VanSyckle. Meeting adjourned at 9:28am

ATTESTED BY:

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Chad VanSyckle, Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jana Bishop, Clerk

\_\_\_\_\_  
Date