

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING
February 13, 2018

BOARD MEMBERS PRESENT: Supervisor Chad VanSyckle, Treasurer Melissa VanSyckle, Clerk Penelope Ypma, Trustee Mike Altoft, Trustee Jake Ypma.

Meeting called to order at 7:00 p.m. by Supervisor VanSyckle.

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT: Gene Willison stated the board should consider hiring a part-time assessor.

GUEST: Laura Kingma, Dowling Public Library President, presented the library's 2018-19 budget. Moved by P. Ypma, supported by J. Ypma, to approve the library budget at the "activity level." All ayes. Motion carried.

Marijuana Licenses: Scott Adams reported that he has filed with the State of Michigan to be approved as a "grower" and "processor."

MINUTES: Without objection or correction, the January 9, 2018 minutes were approved. Moved by J. Ypma, supported by C. VanSyckle. Discussion: Trustee Ypma asked about the BIRCH Fire Board asking for an additional \$10,000. Supervisor VanSyckle reported that the BIRCH board is asking each township to contribute the money to purchase new equipment. Trustee Ypma reported that Baltimore Township may not have the additional funds. Baltimore Township does not have a fire millage or road millage.

TREASURER'S REPORT: Report provided. No discussion. Approved as read.

APPROVE WARRANTS: Moved by P. Ypma, supported by M. VanSyckle, to approve payment for checks # 11474-11482 and 11490-11499 in the amount of \$9,231.50. No discussion. All ayes. Motion carried.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Renew Assessor's Contract – Trustee Ypma questioned the employment status of our assessor to address Gene Willison's concerns. Clerk Ypma reported that the assessor is considered part-time. Scott Anderson confirmed his status with an explanation to the board and audience regarding his responsibilities to the township and what is required by law. Moved by P. Ypma, supported by J. Ypma, to approve the 3-year contract as presented. All ayes. Motion carried.

Audit – Clerk Ypma presented the audit engagement letter from Walker, Fluke, & Sheldon. Moved by C. VanSyckle, supported by M. VanSyckle, to contract with Walker, Fluke & Sheldon to perform the audit for year 2017-2018. All ayes. Motion carried.

COMMISSIONER'S REPORT: Commissioner Heather Wing presented a report.

LIMITED PUBLIC COMMENT: Laura Kingma asked if the library would be included in the township's audit. Clerk Ypma reported "yes." Ms. Kingma stated that she would inform the library staff so paperwork can be ready for audit. Mark Wieas asked Supervisor VanSyckle if citations were issued for the last mud bog that was held recently. Supervisor VanSyckle reported that tickets were issued and a hearing is scheduled in the next week with the prosecuting attorney.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.

ATTESTED BY:

Chad VanSyckle, Supervisor

Date

Penelope J. Ypma, Clerk

Date