

# Baltimore Township Minutes

March 10<sup>th</sup>, 2026

**PRESENT:** Supervisor Chad VanSyckle, Treasurer Kelli Case, Clerk Jana Bishop, Trustees, Aaron VanSyckle, April Krouse.

CALL MEETING TO ORDER At 7pm by Supervisor C. VanSyckle.

INOVOCATION given by Clerk J. Bishop.

PLEDGE OF ALLEGIANCE to the flag was recited.

APPROVAL OF AGENDA: K. Case motions to approve the agenda, supported by A. Krouse, all ayes motion approved.

**PUBLIC COMMENT** - No public comments.

APPROVE MINUTES- J. Bishop motions to approve the February 7<sup>th</sup>, 28<sup>th</sup>, Budget minutes, and February 10<sup>th</sup> Regular Board minutes, supported by C. VanSyckle, all ayes motion approved.

ASSESSOR'S REPORT: See attached report

TREASURER'S REPORT: See attached report.

J. Bishop suggests to invest part of the Marijuana money.

K. Case is working on it for next months meeting.

CLERK'S REPORT:

Motion to make line item adjustments as follows:

101-101-700.000 – Twp Board Other - \$250.00 – Val's P&Z Training

101-257-728.000 - Assessor Postage increase \$627.01 – Assessment Notices

101-262-728.000 – Elections Postage increase \$76.60 – Postcard Stamps

101-443-801.000 – Clear Lake Services increase \$3,711.11 – 23/24 Catch up with Johnstown

102-449-801.000 – Restricted Marijuana Attorney increase \$680.00 – Ordinance work

SUPERVISOR REPORT:

Board of Review is complete – there were approximately a dozen folks who came in.

J. Bishop to contact Jordon for a contract for Life EMS.

BIRCH REPORT: Some discussion of possible purchase an aerial truck

Life EMS REPORT: NONE

MARIJUANA REPORT:

A. VanSyckle stated the Medical and Recreational Ordinances need more work and requested to table until next month's meeting to fix errors pointed out by C. VanSyckle.

K. Case & C. VanSyckle requested a report on how the marijuana revenue sent to the county is being spent – Commissioner Campbell will investigate it.

PAY BILLS: A. Krouse motion to pay bills as presented, supported by A. VanSyckle all eyes motion approved.

CHECK REGISTER FOR BALTIMORE TOWNSHIP

CHECK DATE 02/01/2026 - 02/28/2026

Check Date	Check	Vendor Name	Amount
02/02/2026	14145	BRENDA ALTOFT	3.81
02/02/2026	14146	ELAN FINANCIAL SERVICES	671.82
02/02/2026	14147	LAMBERT'S LANDSCAPING	1,170.00
02/05/2026	26(E)	INTERNAL REVENUE SERVICE	2,765.22
02/05/2026	14149	MICHIGAN DEPARTMENT OF STATE	587.61
02/09/2026	14160	BARRY COUNTY TELEPHONE	133.45
02/09/2026	14161	BAUCKHAM THALL SEEBER KAUFMA	960.00
02/09/2026	14162	BIRCH	98,913.00
02/09/2026	14163	CONSUMER'S ENERGY	63.83
02/09/2026	14164	VC3, INC	4,492.50
02/09/2026	14165	VIEW NEWSPAPER GROUP	424.00
02/10/2026	14166	KENT COMMUNICATIONS	604.27
02/16/2026	14167	BALTIMORE TOWNSHIP TAX FUND	404.68
02/26/2026	27(E)	INTERNAL REVENUE SERVICE	2,381.86
02/28/2026	14176	CONSUMER'S ENERGY	150.53
02/28/2026	14177	D.L. GALLIVAN INC.	8.84
02/28/2026	14178	GRANGER	19.36
02/28/2026	14179	LAMBERT'S LANDSCAPING	1,145.00
02/28/2026	14180	PLM LAKE & LAND MANAGEMENT C	459.38
02/28/2026	14181	JOHNSTOWN TOWNSHIP	3,251.73
02/28/2026	14182	LIFE EMS	1,833.00
02/28/2026	14184	ELAN FINANCIAL SERVICES	2,016.45

GENCK TOTALS:

Total of 22 Check

122,460.34

OLD BUSINESS:

Propane cost – Per K. Case we should contact Carpenters co-op once tank is getting close to empty. J. Bishop suggest to table switching to Carpenters until we find out if there is a tank fee. K. Case will check into the tank fee.

Principles of Governance document for MTA- J. Bishop motion to sign the Principles of Governance document for MTA, not supported - motion failed

NEW BUSINESS:

Library:

Laura Kingma presented the budget the library board approved for the 2026/2027 budget in the amount of \$91,725.00 – see attached.

J. Bishop pointed out that according to BS&A the library budget was overspent for 2025/2026. L. Kingma will work with A. VanSyckle to determine the discrepancy and make any necessary adjustments.

There will be a meeting March 19<sup>th</sup> at Flexflab at 6:00pm to discuss the future of State Street Road work.

COMMISSIONER’S REPORT: Bruce Campbell- See attached

PUBLIC COMMENT:

Gary White addressed the Board with concerns regarding County Commissioners and what he sees at lack of critical thinking at the Commissioner level.

ADJOURN- Meeting adjourned at 7:46pm by Supervisor C. VanSyckle.

MEETING WAS CALLED BACK INTO SESSION TO ADOPT THE LIBRARY BUDGET AT 7:50PM:

C. VanSyckle moved to accept the Library Budget as presented for 2026/2027, support by A. VanSyckle. Roll Call Vote: C. VanSyckle – aye, A. VanSyckle – aye, J. Bishop – aye, K. Case – aye.

MEETING ADJOURNED 7:52PM

ATTESTED BY:

Chad VanSyckle

Chad VanSyckle, Supervisor

4-14-26

Date

Jana Bishop

Jana Bishop, Clerk

4-14-2026

Date

# Assessor's Report

February 2026 (Issued March 6, 2026)

## Status Code Legend

- Completed
- In Progress
- Not Started
- Issue/Concern Discovered

Completed in February	<ul style="list-style-type: none"><li>● I responded to approximately 40 emails and 50 Calls/Voicemails.</li><li>● All Assessment Notices for Real Property were mailed out by KCI.</li><li>● Personal Property Assessment Notices were mailed at the beginning of March.</li><li>● The Assessment Roll Assessor's Numbers were finalized and there were some last-minute changes that took place based on calls received in February.</li></ul>
In Progress	<ul style="list-style-type: none"><li>● Board of Review Appeals take place on Monday March 9<sup>th</sup> and Tuesday March 10<sup>th</sup> prior to The Township Board Meeting. There are four appeals I am bringing to the board of review regarding late-field personal property statements that were sent to the previous assessor that need to have values adjusted and one request for hardship exemption.</li><li>● Field Review Notices will go out to 200 owners in May for Late Spring/Summer Completion. I am required by law to visit and photograph 1/5 or approximately 200 parcels of the 1000 in Baltimore this year.</li><li>● Permit Reviews/Inspections will occur in April and May for Construction not yet completed.</li></ul>
Other Assessing Requirements March/April:	<ul style="list-style-type: none"><li>● The Board of Review will certify the assessment roll with adjustments/changes. We anticipate this to be completed on Tuesday March 10<sup>th</sup> at the close of the Board Appeals Hearings.</li><li>● The assessor shall deliver the completed assessment roll, with Board of Review Certification to County Equalization no later than 10 days after adjournment of the Board of Review.</li><li>● April – Assessment Roll Rollover to 2027. Field Review Plan Scheduling.</li></ul>

## Assessor's Notes

I cannot be present at the March Township Board meeting due to Board of Review Appeals at my full-time position with the City of Hastings that evening. Feel free to reach out to me with any questions or for more information about this report.

Respectfully submitted,  
Marie Bean, Assessor  
BaltAssessor@mei.net/(269) 320-8164

# Baltimore Township Treasurer Report

March 10<sup>th</sup> 2026

## General Fund

Beginning Balance as of February 2, 2026	753,109.44
30 checks/debits	35,518.08
6 Deposits/ credits	147,888.53
Total Balance as of February 28, 2026	865,479.89

## Money Market

February 28, 2026

	Interest	Total
12 Month CD through Consumers	391.97	117,853.52
12 Month CD through Lake Trust	178.78	57,226.18
Money Market Consumers CU	148.84	65,694.67

Money was transferred to Consumers on March 17<sup>th</sup>. Money market was active on Aug 4<sup>th</sup> 2025

Correction error on the money market gave us 867.55 into our account from interest missed

**DOWLING PUBLIC LIBRARY**

Approved Budget 2026-27

**INCOME**

26-27

Bank Interest	25
Service Fees & Donations	10000
Penal Fines	
Baltimore	800
Johnstown	1700
Township Millage	
Baltimore	22000
Johnstown	43000
State Aid	
Baltimore	1600
Johnstown	3200
Grant/From Woodlands	4400
Fund Balance/Savings	0
Friends/Savings	5000
<b>Total</b>	<b><u>\$91,725</u></b>

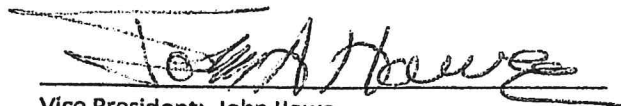
**EXPENDITURES**


**Total**


**\$91,725**

  
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President: Laura Kingma

2-3-2026  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Vice President: John Howe

  
\_\_\_\_\_  
Secretary: Roxanne Frey

  
\_\_\_\_\_  
Treasurer: Jennifer McKeever

  
\_\_\_\_\_  
Trustee: Eve Sidney

  
\_\_\_\_\_  
Trustee: John Doyle

District 7 Commissioner Report  
February, Bruce Campbell

Patrick Jansens for fiscal year 25-26 asked for approval to submit the FY 25-26 Hazardous Material grant for eligible reimbursable costs associated with a TIER II Manager Subscription in the amount of \$1,500 (with an in-kind match estimated to be \$375) and authorize the LEPC Chairperson to sign.

\$ 327,000

Jim Dull presented the Shallow Lake Project-Resolution 2026-007 pledging full faith and credit for the Shallow Lake Drain project. *Special Assessment*

Jim Dull- also presented the Henney Williams Drain Project General Fund Request of \$46,010 from the general fund for re-route of Henney Williams around the illegally formed pond.

*Mention*

Jake Welch with the Barry County Road Commission, requested the County Board pass a provided resolution to authorize the Barry County Road Commission to borrow money and issue notes for the purposes of normal procedures. This would be done through the road commission budgeting and does not affect the County annual budget.

Liz Lens, who is in charge of the Opioid Settlement Funds Grant, presented the final Opioid Settlement Funds RFP

Recommendations to the Board of Commissioners for approval and action.

Matt Ward- Requested approval, which was granted, for the County Administrator to review and sign the 2026 Order agreement between Ricoh Inc. and the County of Barry for the replacement and remove of 13 Ricoh Copiers, as well as the purchase of two additional Ricoh copiers totaling \$87,301.43.

Jeff Keesler was granted Approval of the Planning Commission's recommendation to allow Compassion Homes as permitted use in RR and Agricultural

Eric Zuzga received approval of up to \$200,000 to support the change in driveway locations to allow for future development at the county property west of Harvest Pointe, with a stipulation that any proceeds from the sale of the current COA property be used to reimburse the County.

Jeffrey Snowden – FOIA Appeal

we moved to go into closed session in accordance with the Open Meetings Act, Public Act 267 of 1976, 15.268, Section 8c, for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.