

# BALTIMORE TOWNSHIP MINUTES

January 13th, 2026

**PRESENT:** Supervisor Chad VanSycle, Treasurer Kelli Case, Clerk Jana Bishop, Trustees, Aaron VanSyckle, April Krouse

Meeting called to order at 7pm by Supervisor Chad VanSyckle.  
Invocation given by Clerk Jana Bishop  
Pledge of allegiance to the flag was recited

**APPROVAL OF AGENDA:** K. Case motion to Approve agenda, A. VanSyckle supported, all ayes motion approved.

**PUBLIC COMMENT:** None

**APPROVE MINUTES:** A. Hard moved to approve the Regular meetings minutes of January 13<sup>th</sup>, 2026. Supported By A. VanSyckle. All ayes. Motion carried.

## ASSESSOR'S REPORT:

After discussion J. Bishop moved to adopt a resolution to provide township residents the ability to submit protests via email or letter for Board of Review consideration. K. Case supported. All ayes. Motion carried.

See attached for Assessors monthly report.

**TREASURER'S REPORT:** See attached Treasurers report for December 2025 financials

## CLERK'S REPORT –

- Discussion about the need to move Mr. Herbstreith to a different plot. It was not anyone's mistake, simply lack of good information. J. Bishop motions increase the professional services for the cemetery to pay the 3 bills totaling \$2008.00 to cover the cost of the un-interment and re-interment costs. Supported by K. Case. All ayes Motion carried.
- Requested if mail is opened for the clerk (particularly invoices/bills) please date stamp to ensure we are paying within due dates
- Set/Up sheets and vacation for 1<sup>st</sup> Qtr. On bulletin board
- Budget Adjustments
  - J. Bishop moved to increase line item # 101-262-750.000 Elections Equipment Maintenance by \$290.00 to account for maintenance by Election Source on 3 tabulators and 2 Voter Assisted Terminals. K. Case supported. All ayes. Motion Carried

## SUPERVISOR REPORT

- Update on Insurance provided that the township decided to move to Vozar Insurance
- Thank you to Adams & Greenco
- Board of review school is February 23<sup>rd</sup>

Marijuana Report- Aaron

- Update on Ordinance/spoke with Lawyer: Our attorney has advised not to consolidate the Marijuana & Recreational ordinances. Board will review the handouts for discussion at the February meeting.
- Election of BIRCH officers update: Aaron is the treasurer and Brad Carpenter is the Chair for this year.

PAY BILLS – VanSyckle moves to pay bills as is. Supported by A.Krouse. All ayes. motion carried.

CHECK DATE 12/01/2025 - 12/31/2025			
BANK CODE: GENCK- GENERAL CHECKING- CHECK SOURCE: COMPUTER GENERATED CHECKS			
Check Date	Check	Vendor Name	Amount
12/01/2025	22(E)	INTERNAL REVENUE SERVICE	\$ 1,481.57
12/01/2025	23(E)	INTERNAL REVENUE SERVICE	\$ 241.24
12/01/2025	14076	PLIM LAKE & LAND MANAGEMENT CORP	\$ 580.13
12/08/2025	14077	ELAN FINANCIAL SERVICES	\$ 1,025.98
12/12/2025	14078	BARRY COUNTY TELEPHONE	\$ 131.48
12/12/2025	14079	CONSUMER'S ENERGY	\$ 63.03
12/12/2025	14080	GRANGER	\$ 19.36
12/12/2025	14081	KEY CLEANING SERVICE, INC	\$ 200.00
12/12/2025	14082	MICHIGAN TOWNSHIP ASSOCIATION	\$ 35.70
12/22/2025	14084	CONSUMER'S ENERGY	\$ 127.17
12/22/2025	14085	D.L. GALLIVAN INC	\$ 29.55
12/22/2025	14086	ELECTION SOURCE	\$ 990.00
12/22/2025	14087	LAMBERT'S LANDSCAPING	\$ 1,200.00
12/22/2025	14088	MORGAN ELECTRICAL SERVICES, INC,	\$ 148.00
12/22/2025	14089	LIFE EMS	\$ 1,833.00
12/22/2025	14090	PAM SANDERS	\$ 200.00
12/22/2025	14091	BRENDA NEWTH	\$ 200.00
12/22/2025	14092	TIM EASEL	\$ 200.00
12/29/2025	14093	ELAN FINANCIAL SERVICES	\$ 439.04
12/30/2025	14103	JAMES R VOZARI INSURANCE AGENCY INC	\$ 6,110.00
GENCK TOTALS			
Total of 20 Checks:			\$ 15,255.25

OLD BUSINESS-

- Security Cameras – Installed 1/5/2025 – 2 weeks of DVR space – on Jana’s cell phone and will be added to Chad’s phone as well.
- Website Upgrade – will be done in the new fiscal year
- Road Commission meeting – no cost increases
- Starlink - Starlink \$80 per month with no equipment fee. K. Case moves to leave MEI and go with Starlink supported by A. VanSyckle. All ayes motion carried. Further discussion J. Bishop will work with the IT people.
- April’s resolution regarding spending Barry Co. funds to support other counties lawsuits. Resolution was discussed. A few wording changes will be made and brought to the February 7<sup>th</sup> meeting.
- New IT company (JTS) – moving everything into the secure room: wait until after the budget meeting to decide.
- Life EMS Contract. Still do not have a copy.

NEW BUSINESS –

- Scheduling of Budget meetings: February 7<sup>th</sup> @ 8am
- MSU Planning and Zoning seminar:  
C. VanSyckle motion to have Val Slaughter to participate in the online program in March 2026. Supported by A. Krouse. All ayes. Motion carried.

COMMISSIONER'S REPORT – Bruce Campbell

- See Attached

PUBLIC COMMENT – (Please state your name) none

ADJOURN Meeting adjourned at 8:40pm by supervisor VanSyckle

ATTESTED BY:

  
\_\_\_\_\_  
Chad VanSyckle, Supervisor      2-10-26  
Date

  
\_\_\_\_\_  
Jana Bishop, Clerk      2/10/2026  
Date

# Assessor's Report

December 2025 (Issued December 31, 2025)

## Status Code Legend

- Completed
- In Progress
- Not Started
- Issue/Concern Discovered

Completed in  
December

- I responded to approximately 30 emails and 21 Voicemails. I have 4 callers that I will need to contact on January 2<sup>nd</sup>.
- Deeds have been entered for 2025.
- KCI will be our Assessment notice provider. Quote was approved by the Board.
- Completed 8 land splits. The splits will appear on the 2026 roll.
- 2026 Board of Review Meetings were scheduled. It is possible that one of the days in March may need to be rescheduled due to a board member schedule conflict. I will let everyone know as soon as I know.
- Mailed personal property statements.

In Progress

- 2 land splits are still pending either information or approvals for 2025.
- Reviewing Equalization Appraisals/Studies and developing ECFs (Economic Condition Factors) for the 2026 assessment roll.
- Field Review Scheduling for 2026 – Plan to be shared in February.
- Preparing 2 issues for Board of Review corrections from 5-10 years ago.

Other Assessing  
Requirements  
January/February

- Finalize the 2026 assessment roll.
- Send out Property Assessment Notices (February).
- Personal Property Statements due back in February – will be entered at that time.

## Assessor's Notes

Happy New Year! I apologize as my work phone died while during Christmas Vacation. It is running again as of 12/30, and I returned most calls today and will get in touch with the other 3 in early January. January and February is assessing "crunch-time" to finalize the assessment roll for 2026. If you have any questions/concerns, please reach out to me.

Respectfully submitted,  
Marie Bean, Assessor  
BaltAssessor@mei.net///(269) 320-8164

# Baltimore Township Treasurer Report

January 12, 2026

## General Fund

Beginning Balance as of December 1 <sup>st</sup> , 2025	695,706.60
30 checks/debits	21,184.49
6 Deposits/ credits	68,271.29
Total Balance as of December 31 <sup>st</sup> , 2025	742,793.40

## Money Market

December 31th , 2025

	Interest	Total
12 Month CD through Consumers	376.84	117,070.89
12 Month CD through Lake Trust	171.96	56,896.17
Money Market Consumers CU	16.47	64,678.28

Money was transferred to Consumers on March 17<sup>th</sup>. Money market was active on Aug 4<sup>th</sup> 2025

## December District 7 Report-Bruce Campbell

Approved to enter into the 2026 Grant Agreement with the State of Michigan(LARA) for the continuation of the Remonumentation Program in Barry County and to authorize the Grant Administrator to sign the grant application and agreement on behalf of Barry County.

Approved the Farmland and Open Space Preservation Application number 2025-3 for Kuperus Family Farms, LLC. located in Section 11 of Irving Township

Adopted Resolution #25-32, Resolution Authorizing Contract with Barry County United Way for Veterans Affairs Services. We are currently looking for one more member to serve on the Board. They meet on the second Thursday @ 1:00 in the United Way conference room. You must be a previously military member with an honorable discharge.

Approval of the contract with Barry Eaton Health Department that will provide additional support to minimize fee increases to Barry County residents and businesses.

Adoption of Resolution #25-33 to Authorize Auditor to Make Final Year-End Transfers.

Morgan Pelham, Animal Shelter Director gave the

## Animal Shelter Annual Report

We also had a discussion on a legal matter taking place. The case was Pung vs Isabella County. It was basically a tax foreclosure issue with many complications. The county was being asked to give \$4000.00 in support of Isabella County and the case is being heard at the Supreme Court Level. The commissioners unanimously denied this request.

We did hold our organizational meeting on January 2. The chairman for the upcoming year will be David Jackson and Vice-Chair will be David Hatfield. I would like to note that Chairman Jackson did recently under go a quadruple bypass surgery and appears to be recovering nicely. He is hopeful of being at the next BOC meeting.

I do have a list of the 2026 meetings for the Board of Commissioner meetings if anyone would like one.....

DRAFT  
**2026 - BOARD OF COMMISSIONERS**  
**MEETING SCHEDULE**

January 2, 2026	9:00 a.m.	Organizational Meeting
January 13, 2026	9:00 a.m.	
January 27, 2026	9:00 a.m.	
February 10, 2026	9:00 a.m.	
February 24, 2026	9:00 a.m.	
March 10, 2026	9:00 a.m.	
March 24, 2026	9:00 a.m.	
April 14, 2026	9:00 a.m.	
<b>April 28, 2026</b>	<b>9:00 a.m.</b>	<b>Note: 4/27-29 2026 MAC Legislative Conference in Lansing, Michigan</b>
May 12, 2026	9:00 a.m.	
May 26, 2026	9:00 a.m.	
June 9, 2026	9:00 a.m.	
June 23, 2026	9:00 a.m.	
July 14, 2026	9:00 a.m.	
July 28, 2026	9:00 a.m.	
August 11, 2026	9:00 a.m.	
August 25, 2026	9:00 a.m.	
September 8, 2026	9:00 a.m.	
September 22, 2026	9:00 a.m.	
October 13, 2026	9:00 a.m.	Annual Meeting (MCL 45.401, 46.1, 46.6 and 46.64)
October 27, 2026	9:00 a.m.	
November 10, 2026	9:00 a.m.	
November 24, 2026	9:00 a.m.	
December 8, 2026	9:00 a.m.	
December 22, 2026	9:00 a.m.	

Unless otherwise posted in accordance with the Open Meetings Act, Board of Commissioners meetings are held at the Barry County Courthouse, Commissioners Chambers, 220 W. State St., Hastings, MI 49058. Questions regarding the meeting may be addressed to Eric Zuzga, Barry County Administrator, Barry County Courthouse, 220 W. State St., Hastings, MI 49058; (269) 945-1284.

Meetings of the Barry County Board of Commissioners are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity or disability. Barry County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities at the meeting/hearing upon four (4) business days notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County by writing or calling: Eric Zuzga, County Administrator, Barry County, 220 W. State St., Hastings, MI 49058; 269-945-1284.

Only members of the Barry County Board of Commissioners shall be given the floor to speak during any Board meeting, except 1) Anyone who desires to speak under Limited Public Comment; 2) County officials and/or personnel may speak with the consent of the Chairperson; 3) Any person, with the consent of the Chairperson and/or a majority of the Board; 4) Public comment shall be limited to no more than three minutes per individual and at the times designated as stated above, except where extended privileges are granted by the Chairperson.