

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

December 9, 2025

PRESENT: Supervisor Chad VanSyckle, Treasurer Kelli Case, Trustee Aaron VanSyckle, Clerk Jana Bishop, Trustee April Hard

Meeting called to order at 7:00 p.m. by Supervisor Chad VanSyckle.

Invocation given by Clerk Jana Bishop

Pledge of Allegiance to the flag was recited

**Public Comment:** None

**Minutes:** Regular Meeting minutes of November 11<sup>th</sup>, 2025, were approved. Moved by J. Bishop, supported by A. Hard. All ayes. Motion carried.

**Special Meetings Minutes:** J Bishop Motion to Approve Special Meetings Minutes from November 11<sup>th</sup>, 2025, supported by C. VanSyckle. All ayes. Motion carried.

**Treasurer's Report**

General Fund: Beginning Balance as of November 3rd, 2025	\$707,284.60
33 Checks/Debits	\$ 18,836.49
3 Deposits/Credits	\$ 5,258.49
Total Balance as of November 30 <sup>th</sup> , 2025	\$695,706.60

Money Market Accounts- November 30<sup>th</sup> 2025

	Interest	Total
12 Month CD @ Consumers	\$388.11	\$116,694.05
12 Month CD @ Lake Trust	\$177.13	\$56,697.21
Money Market Consumers CU	\$15.94	\$64,661.81

Money was transferred to Consumers on March 17<sup>th</sup>. Money market was active on Aug 4<sup>th</sup> 2025

K. Case made a motion to hire KCI to mail out tax bills beginning with the Summer 2026 bill. The cost per mailing will be approximately \$1,258.07 per tax bill. Motion Supported by A. VanSyckle. All ayes. Motion carried.

**Clerk's Report:**

Clerk Bishop motioned to have Assessor decide which mailing service she wants to use.

C. Vansyckle supported. All ayes Motion is carried.

Clerk Bishop motioned to a approve December 2025 adjustments as presented and listed below. Supported by A. VanSyckle All ayes Motion is carried.

## December 2025 Adjustments

Increase line 101-101-900.000 – Printing and Publishing by \$200.00 for copier expenses for the remainder of this fiscal year

Increase line 101-215-703.000 – Deputy Clerk Pay by \$400.00 for Deputy transition and education

Increase line 101-262-713.000 – Elections Payroll Taxes by \$76.71 to cover the November Election

Increase line 101-262-728.000 – Election Postage by \$198.00 to cover November Election

Increase line 101-265-702.000 – Twp Hall Wages (Brenda A.) by \$600.00 to cover Payroll for the remainder of the year – this increase is necessary because of Hall Rentals

Increase line 101-265-713.000 – Twp Hall Payroll Taxes by \$100.00 to cover Brenda's payroll taxes for remainder of the year

Increase line 101-268-777.000 – IT Subscription by \$240.00 to cover Web license

Increase line 101-443-801.000 – Clear Lake weed treatment by \$55.13 to cover summer treatments/permits

Noted that Delton November's election is being Audited on December 16<sup>th</sup> @ 1pm.

### **Supervisor Report:**

BHS insurance is due January 1<sup>st</sup>, Discussion to find and choose a lower insurance coverage, C. VanSyckle received an email and found a possible lower price premium from Grand River Insurance. K. Case motion comparatively if the coverage is the same and the cost is lower, we change to Grand River. Supported by C. VanSyckle all ayes. Motion carried.

### **Pay Bills:**

C. Vansyckle moves to pay bills, supported by A Vansyckle all ayes, Motion carried.

### **Old Business:**

Security Cameras, K. Case asked about JTS, J. Bishop stated that they are a very customize system at the price should and to be up and running by February in case we have a May election. K. Case also liked the warranty and the price. A. Vansyckle moves to go with JTS, supported by J. Bishop all ayes, motion carried.

**Website up grade**, J. Bishop moves to stay with Inspiration Studio for \$2350.00 with \$200 per hour when we need him, supported by C. Vansyckle further discussion J. Bishop states that this will be put in the budget in the next fiscal year. All ayes motion carried.

**Ambulance:** J. Bishop, states that we don't have a contract with Life Care ambulance service. C. Vansyckle will bring it up at the next Birch meeting.

**New Business:** Aaron V. has had several people ask if Lumber Jacks is out of business. It is up for sale at a price of 1.8 million. If it doesn't sell and must go through the foreclosure process that could take up to 6 - 8 months.

**Christmas Hams/Turkeys:** Adams Family Farm and Josh Smallwood have request to use the parking lot of the hall to hand out Hams for Christmas on December 19<sup>th</sup>. Motioned by A. VanSyckle, supported by C. Vansyckle all ayes. Motion carried.

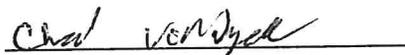
**Resolution:** A. Taggart requested that the board consider adopting a resolution addressing the use of taxpayer dollars. This was tabled until

**Commissioner's Report: B Campbell: See Attached**

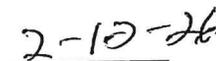
**Public Comment: None**

**Adjournment:** Meeting adjourned at 8:15pm by Supervisor VanSyckle.

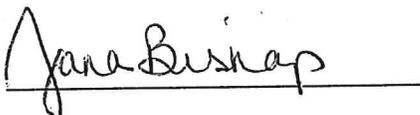
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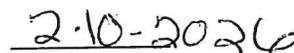
Chad VanSyckle, Supervisor



Date



Jana Bishop, Clerk



Date



# Assessor's Report

December 2025 (Issued December 31, 2025)

## Status Code Legend

- Completed
- In Progress
- Not Started
- Issue/Concern Discovered

Completed in  
December

- I responded to approximately 30 emails and 21 Voicemails. I have 4 callers that I will need to contact on January 2<sup>nd</sup>.
- Deeds have been entered for 2025.
- KCI will be our Assessment notice provider. Quote was approved by the Board.
- Completed 8 land splits. The splits will appear on the 2026 roll.
- 2026 Board of Review Meetings were scheduled. It is possible that one of the days in March may need to be rescheduled due to a board member schedule conflict. I will let everyone know as soon as I know.
- Mailed personal property statements.

In Progress

- 2 land splits are still pending either information or approvals for 2025.
- Reviewing Equalization Appraisals/Studies and developing ECFs (Economic Condition Factors) for the 2026 assessment roll.
- Field Review Scheduling for 2026 – Plan to be shared in February.
- Preparing 2 issues for Board of Review corrections from 5-10 years ago.

Other Assessing  
Requirements  
January/February

- Finalize the 2026 assessment roll.
- Send out Property Assessment Notices (February).
- Personal Property Statements due back in February – will be entered at that time.

## Assessor's Notes

Happy New Year! I apologize as my work phone died while during Christmas Vacation. It is running again as of 12/30, and I returned most calls today and will get in touch with the other 3 in early January. January and February is assessing “crunch-time” to finalize the assessment roll for 2026. If you have any questions/concerns, please reach out to me.

Respectfully submitted,  
Marie Bean, Assessor  
BaltAssessor@mei.net///(269) 320-8164



# Baltimore Township Treasurer Report

January 12, 2026

## General Fund

Beginning Balance as of December 1 <sup>st</sup> , 2025	695,706.60
30 checks/debits	21,184.49
6 Deposits/ credits	68,271.29
Total Balance as of December 31 <sup>st</sup> , 2025	742,793.40

## Money Market

December 31th , 2025

	Interest	Total
12 Month CD through Consumers	376.84	117,070.89
12 Month CD through Lake Trust	171.96	56,896.17
Money Market Consumers CU	16.47	64,678.28

Money was transferred to Consumers on March 17<sup>th</sup>. Money market was active on Aug 4<sup>th</sup> 2025



## December District 7 Report-Bruce Campbell

Approved to enter into the 2026 Grant Agreement with the State of Michigan(LARA) for the continuation of the Remonumentation Program in Barry County and to authorize the Grant Administrator to sign the grant application and agreement on behalf of Barry County.

Approved the Farmland and Open Space Preservation Application number 2025-3 for Kuperus Family Farms, LLC. located in Section 11 of Irving Township

Adopted Resolution #25-32, Resolution Authorizing Contract with Barry County United Way for Veterans Affairs Services. We are currently looking for one more member to serve on the Board. They meet on the second Thursday @ 1:00 in the United Way conference room. You must be a previously military member with an honorable discharge.

Approval of the contract with Barry Eaton Health Department that will provide additional support to minimize fee increases to Barry County residents and businesses.

Adoption of Resolution #25-33 to Authorize Auditor to Make Final Year-End Transfers.

Morgan Pelham, Animal Shelter Director gave the

## Animal Shelter Annual Report

We also had a discussion on a legal matter taking place. The case was Pung vs Isabella County. It was basically a tax foreclosure issue with many complications. The county was being asked to give \$4000.00 in support of Isabella County and the case is being heard at the Supreme Court Level. The commissioners unanimously denied this request.

We did hold our organizational meeting on January 2. The chairman for the upcoming year will be David Jackson and Vice-Chair will be David Hatfield. I would like to note that Chairman Jackson did recently under go a quadruple bypass surgery and appears to be recovering nicely. He is hopeful of being at the next BOC meeting.

I do have a list of the 2026 meetings for the Board of Commissioner meetings if anyone would like one.....

DRAFT  
**2026 - BOARD OF COMMISSIONERS**  
**MEETING SCHEDULE**

January 2, 2026	9:00 a.m.	Organizational Meeting
January 13, 2026	9:00 a.m.	
January 27, 2026	9:00 a.m.	
February 10, 2026	9:00 a.m.	
February 24, 2026	9:00 a.m.	
March 10, 2026	9:00 a.m.	
March 24, 2026	9:00 a.m.	
April 14, 2026	9:00 a.m.	
<b>April 28, 2026</b>	<b>9:00 a.m.</b>	<b>Note: 4/27-29 2026 MAC Legislative Conference in Lansing, Michigan</b>
May 12, 2026	9:00 a.m.	
May 26, 2026	9:00 a.m.	
June 9, 2026	9:00 a.m.	
June 23, 2026	9:00 a.m.	
July 14, 2026	9:00 a.m.	
July 28, 2026	9:00 a.m.	
August 11, 2026	9:00 a.m.	
August 25, 2026	9:00 a.m.	
September 8, 2026	9:00 a.m.	
September 22, 2026	9:00 a.m.	
October 13, 2026	9:00 a.m.	Annual Meeting (MCL 45.401, 46.1, 46.6 and 46.64)
October 27, 2026	9:00 a.m.	
November 10, 2026	9:00 a.m.	
November 24, 2026	9:00 a.m.	
December 8, 2026	9:00 a.m.	
December 22, 2026	9:00 a.m.	

Unless otherwise posted in accordance with the Open Meetings Act, Board of Commissioners meetings are held at the Barry County Courthouse, Commissioners Chambers, 220 W. State St., Hastings, MI 49058. Questions regarding the meeting may be addressed to Eric Zuzga, Barry County Administrator, Barry County Courthouse, 220 W. State St., Hastings, MI 49058; (269) 945-1284.

Meetings of the Barry County Board of Commissioners are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity or disability. Barry County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities at the meeting/hearing upon four (4) business days notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County by writing or calling: Eric Zuzga, County Administrator, Barry County, 220 W. State St., Hastings, MI 49058; 269-945-1284.

Only members of the Barry County Board of Commissioners shall be given the floor to speak during any Board meeting, except 1) Anyone who desires to speak under Limited Public Comment; 2) County officials and/or personnel may speak with the consent of the Chairperson; 3) Any person, with the consent of the Chairperson and/or a majority of the Board; 4) Public comment shall be limited to no more than three minutes per individual and at the times designated as stated above, except where extended privileges are granted by the Chairperson.

