

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

September 9, 2025

PRESENT: Supervisor Chad VanSyckle, Treasurer Kelli Case, Trustee Aaron VanSyckle, Clerk Jana Bishop, Trustee April Hard.

ABSENT: none

Meeting called to order at 6:59 p.m. by Supervisor VanSyckle.

Invocation led by J. Bishop.

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT:

G. Williamson expressed additional concerns about the conditions of the township roads.

MINUTES: Without objection or correction, the Regular Meeting minutes of August 12, 2025 were submitted for approval. Moved by A. VanSyckle, supported by A. Hard. All ayes. Motion carried.

TREASURER'S REPORT:

General Fund: Beginning Balance as of August 1, 2025	\$ 725,648.71
30 Checks/Debits:	\$ 46,929.30
6 Deposits/Credits:	\$ 40,734.67
Ending Balance as of September 1, 2025	\$ 719,454.08

Money Market Accounts – August 31, 2025

	Interest	Total
12 month CD @ Consumers	\$384.29	\$115,545.99
12 month CD @ Lake Trust	\$175.78	\$ 56,173.13
Savings @ Consumers CU	\$ 13.89	\$ 64,613.47

CLERK'S REPORT:

Refuse Removal: J. Bishop moved to obtain Grainger refuse removal not to exceed \$350/year, supported by A. Hard. Motion carried.

Accident Fund & Workers Comp: J. Bishop reported that if township vendors don't have employees, those vendors are exempt from workers comp.

Audit Report: J. Bishop reported that the general fund is nearly completed. The marijuana funds will be audited next.

Budget Adjustments: J. Bishop moved to increase the IT Subscription budget line (#101-268-777.000) by \$6,230.00 to cover BS&A annual fees of \$10,870.00, supported by C. VanSyckle. Motion carried. J. Bishop moved to make the following budget adjustments: increase the Board Publishing budget line (#101-101-900.000) by \$35.06 for the assessor ad; increase the Clear Lake Treatment budget line (#101-443-801.000) by \$1,383.75; increase the Clerk Miscellaneous budget line (101-215-956.000) by \$77.48 for recycling and shredding, supported by A. VanSyckle. Motion carried.

Dave's Security: J. Bishop reported that the new box has been installed and the security system is back up and running.

Video Security System: J. Bishop met with the vendor on 9/8/25. Cost for new security system including ten cameras is \$7,052. After discussion, the board decided to table the topic until additional bids were obtained.

Hall Rental Contract: J. Bishop presented a draft of the new rental agreement. She will run it by B. Altoft for additional input.

Cemetery Issues: Discussion about issues related to records pertaining to burials vs cremains.

Apex Software: Discussion about assessor invoice.

SUPERVISOR'S REPORT:

Assessor Hiring: C. VanSyckle reported that assessor resumes are due September 11, 2025. Interviews will be held on September 17, 2025, tentatively starting at 5:00 p.m. After discussion regarding wages, the board decided to offer no more than \$18,000/year.

Property Insurance: C. VanSyckle is obtaining property insurance quotes.

Life EMS: Life EMS took over the Mercy ambulance contract effective 8:00 a.m. on September 15, 2025. The contract runs through 12/31/26. Chad moved to accept the ambulance service agreement with Life EMS through 12/31/26, Aaron support. Roll call vote – A. VanSyckle – yes, K. Case – yes, A. Hard – yes, C. VanSyckle – yes, J. Bishop – yes. Motion carried.

Planning & Zoning Officer: C. VanSyckle discussed questions regarding the planning & zoning monthly report. He will invite county representatives to next meeting to discuss.

Drain Issue: C. VanSyckle to have discussion with Drain Commissioner Hull regarding clarification on invoice questions.

MARIJUANA REPORT:

A. VanSyckle reported that he is working on amendments and updates to the Marijuana Ordinance. A. VanSyckle moved to credit Greencoe for five licenses, supported by K. Case. Roll call vote: A. VanSyckle – yes, A. Hard – yes, K. Case – yes, C. VanSyckle – yes, J. Bishop – yes. Motion carried.

A. VanSyckle reported that Adams is renewing in October. A. VanSyckle moved to discount Adams fees to what is stated in the new ordinance, supported by C. VanSyckle. Roll call vote: A. VanSyckle – yes, A. Hard – yes, K. Case – yes, C. VanSyckle – yes, J. Bishop – no. Motion carried.

C. VanSyckle moved to revise the marijuana ordinances to include all amendments, supported by A. VanSyckle. Roll call vote: A. VanSyckle – yes, A. Hard – yes, K. Case – yes, C. VanSyckle – yes, J. Bishop – yes. Motion carried.

APPROVE WARRANTS: Motion by J. Bishop to pay the bills as presented, supported by C. VanSyckle. All ayes. Motion passed.

OLD BUSINESS:

Planning & Zoning: K. Case to schedule the next work group meeting.

NEW BUSINESS:

Petitions: K. Case discussed three petitions that are being circulated regarding voter id requirements, property tax elimination and rank choice voting. She suggested residents do their research to make informed decisions.

Meeting Set-up/Tear-down: J. Bishop suggested that the board develop a set-up and tear-down schedule.

COMMISSIONER'S REPORT: B. Cambell presented August 2025 Commissioner activities including zoning amendments, budgets, disposal of the sheriff posse motorhome, Community Land Trust, opioid settlement funds and health department financial difficulties. Additional discussion regarding Health Dept. funding and salaries.

PUBLIC COMMENT:

Constituent inquired about \$10,000 donation for a pavilion.

Ideas to improve Baltimore Township were discussed including: recycling, food initiatives and trash drop-off.

ADJOURNMENT

Meeting adjourned at 8:20 p.m.

ATTESTED BY:

Chad VanSyckle

Chad VanSyckle, Supervisor

11-11-25

Date

Jana Bishop

Jana Bishop, Clerk

11-11-25

Date