

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

April 8, 2025

PRESENT: Supervisor Chad VanSyckle, Treasurer Kelli Case, Trustee Aaron VanSyckle, Clerk Jana Bishop, Trustee April Taggart.

ABSENT: none

Meeting called to order at 7:00 p.m. by Supervisor VanSyckle.

Invocation led by J. Bishop

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT:

Janine mentioned she is forming a planning and zoning committee and was open to anyone interested in joining.

Tim received a letter from the Barry County Planning and Zoning department and is interested in joining the township committee.

MINUTES: Without objection or correction, the Regular Meeting minutes of March 11, 2025 were approved. Moved by J. Bishop, supported by A. Taggart. All ayes. Motion carried.

TREASURER'S REPORT:

Funds were transferred from Lake Trust to Consumers CU on March 17, 2025.

General Fund: Beginning Balance as of March 3, 2025	\$ 659,023.80
42 Checks/Debits:	\$ 26,281.99
9 Deposits/Credits:	\$ 44,196.87
Ending Balance as of March 31, 2025	\$ 676,939.68

Money Market Accounts – March 31, 2025

	Interest	Total
12 month CD @ Consumers	\$	\$113,661.67
12 month CD @ Lake Trust	\$179.50	\$ 55,235.34
Savings @ Consumers CU	\$	\$ 64,607.98

K. Case moved to purchase postage-paid envelopes from USPS totaling \$2,700.00. Supported by J. Bishop. Motion carried.

CLERK'S REPORT:

J. Bishop moved to approve Semco Ordinance 2025-01, supported by K. Case. Motion carried.

Discussion about approving Key Cleaning Contract. Tabled until next month. K. Case will secure additional quotes.

J. Bishop moved to approved Lambert for lawncare services (\$2,050) and snowplowing services (\$2,340), supported by K. Case. Motion carried.

J. Bishop moved to refund hall rental deposits after B. Altoft approval. Supported by K. Case. Motion carried.

J. Bishop mentioned that the Delton Kellogg School bond proposal election will be held on May 6, 2025.

ARPA Funds: J. Bishop requested the drain fund plans from J. Dull. He indicated that plans will be completed this summer.

MARIJUANA REPORT: A. VanSyckle moved to prorate the grow license application fees for Adams Family Farms, supported by J. Bishop. Motion carried.

Discussion about where in the budget to post the application fees. Decision made to keep in general fund for now and the total will be transferred later.

Library Report: none.

Fire Department Report: none.

APPROVE WARRANTS: Motion by K. Case to pay the bills as presented, supported by C. VanSyckle. All ayes. Motion passed.

OLD BUSINESS:

Planning & Zoning: K. Case reported that she attended the Rutland Township planning and zoning meeting. They have been invited to attend the Baltimore Township meeting. She will schedule that for May. She also plans to visit Johnstown, Assyria and Maple Grove townships to provide information and gauge their interest in participating.

Phone Lines: J. Bishop is placing an ad in the local paper with township contact information. She will disconnect the office landline and increase internet speed. She completed a fiber optic questionnaire.

NEW BUSINESS:

Mercy Ambulance: A. VanSyckle reported that at the last Birch meeting, the city has asked for input regarding an ambulance service study. A. VanSyckle moved to not support the study, supported by A. Taggart. Motion carried. Further discussion about continuing ambulance service with Mercy and the possibility of Birch operating their own ambulance service and associated costs.

Barry County Officials Update: The meeting is scheduled for May 19, 2025. J. Bishop and K. Case will attend.

COMMISSIONER'S REPORT: B. Campbell – none.

PUBLIC COMMENT:

J. Dull reported his department is working on drains through the summer. He spoke with the County Zoning Administrator about specialized zoning for townships. Prompted discussion about the use of marijuana funds for zoning.

ADJOURNMENT

Meeting adjourned at 7:42 p.m.

ATTESTED BY:

Chad VanSyckle

Chad VanSyckle, Supervisor

5-13-25

Date

Jana Bishop

Jana Bishop, Clerk

5-13-25

Date

Baltimore Township Treasurer Report

April 8th, 2025

General Fund

Beginning Balance as of March 3 rd , 2025	659,023.80
42 checks/debits	26,281.99
9 Deposits/ credits	44,196.87
Total Balance as of March 31 st , 2025	676,939.68

Money Market

March 31st, 2025

	Interest	Total
12 Month CD through Consumers		113,661.67
12 Month CD through Lake Trust	179.50	55,235.34
Savings at Consumers CU		64,607.98

Money was transferred to Consumers on March 17th.

INVOICE REGISTER
EXP CHECK RUN DATES 03/12/2025 - 04/08/2025
POSTED AND UNPOSTED OPEN AND PAID
BANK ACCOUNTS: GENCK - GENERAL CHECKING

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
REMIT 00000255	MICHIGAN DEPARTMENT OF STATE Remittance Check 101-000-231.228	12/31/2024 JBISHOP	03/13/2025	1,491.39	0.00	Paid	Y 03/13/2025
3/15/2025 00000256	LAMBERT'S LANDSCAPING FULL WEEKEND BURIAL - KATHY DUCHARME 101-000-640.000	03/15/2025 JBISHOP	03/20/2025	700.00	0.00	Paid	Y 03/18/2025
10003007108 00000257	BARRY COUNTY TELEPHONE ACCT # 86341101004 - 3/15 BILLING 101-265-850.000	03/15/2025 JBISHOP	04/04/2025	90.75	0.00	Paid	Y 03/18/2025
207059415193 00000261	CONSUMER'S ENERGY ACCT # 10000 1312 7574 2/19-3/19 TWP HA 101-265-920.000	03/19/2025 JBISHOP	03/31/2025	109.05	0.00	Paid	Y 03/27/2025
206881730221 00000262	CONSUMER'S ENERGY ACCT # 1000 1358 0590 2/19-3/19 CEMETER 101-567-920.000	03/19/2025 JBISHOP	03/31/2025	28.69	0.00	Paid	Y 03/27/2025
03/15/2025 00000263	TONYA FOX REFUND OF HALL DEPOSIT - FUNERAL LUNCH 101-000-667.000	03/15/2025 JBISHOP	03/31/2025	200.00	0.00	Paid	Y 03/27/2025
03/25/2025 00000264	LAMBERT'S LANDSCAPING CREMATION BURIAL - EUGENA WOOD - STRIKER 101-000-640.000	03/25/2025 JBISHOP	03/31/2025	200.00	0.00	Paid	Y 03/27/2025
03/19/2025 00000265	ELAN FINANCIAL SERVICES ACCT # 47998 5100 6418 9497 MARCH BILLIN 101-265-850.000	03/19/2025 JBISHOP	03/31/2025	249.63	0.00	Paid	Y 03/27/2025
	TRAIL CAMERA 101-567-956.000			75.57 174.06			

INVOICE REGISTER
EXP CHECK RUN DATES 03/12/2025 - 04/08/2025
POSTED AND UNPOSTED OPEN AND PAID
BANK ACCOUNTS: GENCK - GENERAL CHECKING

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
IN174003 00000266	D.L. GALLIVAN INC. ACCT # BT00 - INVOICE DATED 3/21/2025 101-101-900.000	03/21/2025 JBISHOP PRINTING AND PUBLISHING	03/31/2025	23.00 23.00	0.00	Paid	Y 03/28/2025
3/31/2025 00000268	JANA HARDING-BISHOP PHONE REIMBURSEMENT JAN-MARCH - 101-265-850.000	03/31/2025 JBISHOP JAN-MARCH PHONE REIMB	03/31/2025	60.00 60.00	0.00	Paid	Y 03/28/2025
REMIT 00000269	INTERNAL REVENUE SERVICE Remittance Check 101-000-231.000 101-000-231.000 101-000-231.000 101-000-231.000	03/21/2025 JBISHOP Remittance Remittance Remittance	04/15/2025	165.28 66.96 66.96 15.68 15.68	0.00	Paid	Y 03/28/2025
4/1/2025 00000267	LAMBERT'S LANDSCAPING APRIL 1ST CONTRACT AMOUNT 101-567-801.000	04/01/2025 JBISHOP APRIL 1ST CONTRACT PAYMENT	04/01/2025	1,000.00 1,000.00	0.00	Paid	Y 04/01/2025
203144750945 00000270	CONSUMER'S ENERGY ACCT # 1000 0027 6640 - 3/1-3/31 STREET 101-448-920.000	03/31/2025 JBISHOP UTILITIES - STREET LIGHTING	04/23/2025	20.07 20.07	0.00	Paid	Y 03/31/2025
376025 00000271	VIEW NEWSPAPER GROUP 3/1 BOR NOTICE, 3/8 BUDGET HEARING NOTICE 101-247-900.000 101-101-900.000	03/31/2025 JBISHOP BOR NOTICE BUDGET HEARING NOTICE	04/30/2025	424.00 212.00 212.00	0.00	Paid	Y 03/31/2025
03/28/2025 00000272	CHAD VANSYCKLE REFUND OF HALL DEPOSIT 101-000-667.000	03/27/2025 JBISHOP HALL RENTAL REFUND	03/31/2025	200.00 200.00	0.00	Paid	Y 03/27/2025

INVOICE REGISTER
 EXP CHECK RUN DATES 03/12/2025 - 04/08/2025
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GENCK - GENERAL CHECKING

Invoice Number	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inv Ref #	Description	Entered By					Post Date
	GL Distribution						

REMIT	INTERNAL REVENUE SERVICE	04/01/2025	05/15/2025	2,230.94	0.00	Paid	Y
00000273	Remittance Check	JBISHOP					04/07/2025
	101-000-231.229	Remittance		660.58			
	101-000-231.000	Remittance		636.34			
	101-000-231.000	Remittance		636.34			
	101-000-231.000	Remittance		148.84			
	101-000-231.000	Remittance		148.84			

# of Invoices:	16	# Due:	0	Totals:	7,192.80	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					7,192.80	0.00

--- TOTALS BY FUND ---

101 GENERAL	7,192.80	0.00
-------------	----------	------

--- TOTALS BY DEPT/ACTIVITY ---

000	5,187.61	0.00
101 TOWNSHIP BOARD	235.00	0.00
247 BOARD OF REVIEW	212.00	0.00
265 TOWNSHIP HALL	335.37	0.00
448 STREET LIGHTING	20.07	0.00
567 CEMETERY	1,202.75	0.00