

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

March 11, 2025

PRESENT: Supervisor Chad VanSyckle, Treasurer Kelli Case, Trustee Aaron VanSyckle, Clerk Jana Bishop, Trustee April Taggert.

ABSENT: none

Meeting called to order at 6:00 p.m. by Supervisor VanSyckle.

Invocation led by J. Bishop

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT: T. Weimer expressed his concern and dissatisfaction with the county zoning enforcement officer.

Planning & Zoning Presentation: Douglas Kuhlman, a Zoning Administrator, discussed his background and experience in the Planning and Zoning industry. Discussed zoning vs. police-powered ordinances. Discussed a zoning flow chart. Discussed advantages of managing ordinances. He estimated that the cost of a master plan was \$15-\$35,000. Discussed zoning board of appeals duties. Provided documentation to the board. Answered public questions regarding enforcement, costs and processes.

MINUTES: Without objection or correction, the Regular Meeting minutes of February 11, and the Election Commission Meeting minutes of March 11, 2025 were approved. Moved by A. VanSyckle, supported by J. Bishop. All ayes. Motion carried. Without objection or correction, the Budget Meeting minutes of March 1, 2025 were approved. Moved by A. Taggert, supported by K. Case. All ayes. Motion carried.

TREASURER'S REPORT:

General Fund: Beginning Balance as of February 3, 2025	\$ 646,470.66
Receipts:	\$ 117,233.10
Disbursement/Bills:	\$ 104,679.96
Ending Balance as of March 2, 2025	\$ 659,023.80

Money Market Accounts – February 2025

	Interest	Total
12 month CD @ Lake Trust	\$407.52	\$113,305.46
12 month CD @ Lake Trust	\$198.01	\$ 55,055.84
Savings @ Lake Trust	\$ 2.48	\$ 64,610.33

K. Case reported that the Township can earn higher interest through Consumers Credit Union. K. Case moved to use Consumers Credit Union in lieu of Lake Trust Credit Union for future investments. Supported by A. VanSyckle. Motion carried.

K. Case moved to transfer the funds from the expiring CD with Lake Trust Credit Union to Consumers Credit Union. Supported by J. Bishop. Motion carried.

CLERK'S REPORT:

J. Bishop presented the County report on zoning citations. No citations issued in January. There are six in process. Discussed open zoning variance on S. Broadway.

Discussed SEMCO Energy ordinance. Received recommendations from attorney. J. Bishop to provide updates to board.

MARIJUANA REPORT: A. VanSyckle reported that the Township received \$58,228 in tax revenue last month from the state.

APPROVE WARRANTS: Motion by K. Case to pay the bills as presented, supported by A. Taggert. All ayes. Motion passed.

OLD BUSINESS:

Planning & Zoning: K. Case discussed the visit to Rutland Township to discuss their Planning & Zoning program. She will schedule a follow-up meeting.

NEW BUSINESS:

Key Cleaning: J. Bishop presented the price increases for the carpet and tile cleaning services provided by Key Cleaning. K. Case will obtain bids and present at next meeting.

Rehman – Letter of Engagement for 2025: The board discussed the current issues with the accounting systems and their desire to maintain continuity with support/advice services until those issues are resolved. Motion by K. Case to sign the Letter of Engagement with Rehman, supported by A. VanSyckle. Motion carried.

Proposed Budget Discussion: The proposed budget was completed on March 1. The final budget approval meeting is scheduled for March 20th at 6:00 p.m.

Green Blade: Discussion about lawn treatment services provided by Green Blade for Dowling Cemetery and Township Hall. Motion by K. Case to discontinue lawn treatment services provided by Green Blade, supported by A. Vansyckle. Motion passed.

Noise Disturbances: C. VanSyckle received noise complaints about a party that was held at Maple Grove and Charlton Park roads. Neighbors complained to the sheriff, who refused to come out. C. VanSyckle will talk with the Sheriff.

Agenda Items: A. Taggert asked that all agenda items that will be discussed at the board meeting be included on the printed agenda.

COMMISSIONER'S REPORT: B. Campbell – discussed Board of Commissioners activity including contract updates, budget updates, committee updates, Opioid Community Needs Assessment report, and a Property Assessed Clean Energy Program.

PUBLIC COMMENT:

Question to B. Campbell about the open-meetings act and bidding process for the COA.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.

ATTESTED BY:

Chad VanSyckle

Chad VanSyckle, Supervisor

4-8-25

Date

Jana Harding Bishop

Jana Bishop, Clerk

4-8-25

Date