

## **BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING**

**June 14, 2016**

PRESENT: Supervisor Bill Miller, Clerk Penelope Ypma, Trustee Art DeFields, Trustee Jake Ypma. ABSENT: Treasurer Cheri Smith

Meeting called to order at 7:00 p.m. by Supervisor Miller.

**Pledge of Allegiance** to the flag was recited.

**PUBLIC COMMENT:** None

**MINUTES:** Without objection or correction, the May 10, 2016 Regular Board Meeting minutes and the May 19, 2016 Special Board Meeting minutes were approved. Moved by J. Ypma, supported by P. Ypma. All ayes. Motion carried.

**TREASURER’S REPORT:** No report provided.

**APPROVE WARRANTS:** Moved by P. Ypma, supported by J. Ypma, to approve payment for checks # 10949-10974 in the amount of \$12,674.70. All ayes. Motion carried.

**UNFINISHED BUSINESS -** None

### **NEW BUSINESS-**

**ASENTEE VOTER BALLOT POSTAGE:** Clerk Ypma reported that the amount of absentee ballot requests has increased. The cost to currently process each absentee ballot averages \$1.90 ea. Moved by J. Ypma, supported by B. Miller, to discontinue postage on the return ballots beginning November 2016. All ayes. Motion carried.

**AUDIT –** Clerk Ypma announced that Walker, Fluke & Sheldon, will be in the offices the last week in July to conduct an audit.

**CEMETERY STONE CLEANING –** Clerk Ypma presented to the board information regarding a cleaning product that will clean old headstones. Clerk Ypma requested purchasing 4 gallons of cleaning solution and to hire summer help at the rate of minimum wage to clean old headstones at Dowling Cemetery. Moved by B. Miller, supported by P. Ypma, for Clerk Ypma to coordinate the project and to purchase 4 gallons of solution. The budget amount not to exceed \$500. 3 ayes 1 nay. Motion carried.

**CLERK’S REPORT –** Clerk Ypma reported on the recent cemetery conference that she and deputy clerk attended in Traverse City. A sample of a cemetery ground marker was presented.

**COMMISSIONER’S REPORT –** Mr. James Dull absent.

### **LIMITED PUBLIC COMMENT**

Gene Willison commented on the amount of tar that was dumped on Cloverdale Rd. Gene questioned why our roads are not being graded. Gene questioned the old flagpole being removed.

Pam Palmer, County Clerk, presented a report and asked for support in the upcoming election.

**ADJOURNMENT**  
Meeting adjourned at 8 p.m.

ATTESTED BY:

\_\_\_\_\_  
Bill Miller, Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Penelope J. Ypma, Clerk

\_\_\_\_\_  
Date