

BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING

August 9, 2016

PRESENT: Supervisor Bill Miller, Treasurer Cheri Smith, Clerk Penelope Ypma, Trustee Art DeFields, Trustee Jake Ypma.

Meeting called to order at 7:00 p.m. by Supervisor Miller.

Pledge of Allegiance to the flag was recited.

PUBLIC COMMENT: None

MINUTES: With one typo correction, “Memorial at Hall”, the July 12, 2016 minutes were approved. Moved by J. Ypma, supported by P. Ypma. All ayes. Motion carried.

TREASURER’S REPORT: Report provided. No discussion. Approved as read.

APPROVE WARRANTS: Moved by B. Miller, supported by P. Ypma, to approve payment for checks # 11005-11003 in the amount of \$10,374. Moved by P. Ypma, supported by J. Ypma to not issue check #11021 in the amount of \$200. All ayes. Motion carried.

UNFINISHED BUSINESS – None

NEW BUSINESS

SPECIAL CEMETERY SALE REQUEST – Moved by J. Ypma, supported by B. Miller, to approve the sale for a crematory burial in an isle way at the Dowling Cemetery. Cremations are to be buried between two family members. All ayes. Motion carried.

HEADSTONE CLEANING – Clerk Ypma presented a photo of “Before” and “After” of old headstones that were cleaned with product at the Dowling Cemetery. The board approved the purchase of 5 gallons of cleaning product.

MAINTENANCE TO FRONT PORCH – Moved by B. Miller, supported by J. Ypma, to hire P. Ypma to do painting to the front entry of the hall. Cost not to exceed \$450 and to pay \$13 per hr. All ayes. P. Ypma – abstained. Motion carried.

BALANCING TAX ACCOUNT – It was noted during township audit that the tax account was not balanced correctly. Treasurer Smith reported that she would pay for additional expenses to hire Walker, Fluke & Sheldon, CPA Firm, to bring account current. Moved by J. Ypma, supported by B. Miller, to approve WFS and for treasurer to pay for additional expenses. All ayes. Motion carried.

941 LIABILITY ACCOUNT – It was noted during township audit that the 941 Liability Account owed to the Department of Treasury needs to have the monthly payments adjusted and posted to the proper month. Moved by A. DeFields, supported by J. Ypma, to have treasurer correct the issue with the hiring of Walker, Fluke & Sheldon.

HALL RENTAL- Moved by P. Ypma, supported by J. Ypma, to not book any rentals for months of Nov and Dec. 2016, due to new board members being elected in November. At the December regular monthly meeting, the new board will discuss the appointing of a new hall rental coordinator. The board will honor the pre-rental agreements for Thanksgiving and Christmas. Clerk Ypma will act as coordinator on the two previously commented hall rentals. All ayes. Motion carried.

NON-SUFFICIENT FUNDS ON HALL RENTAL – Treasurer Smith reported a return check from Tammie Force in the amount of \$275.00. (The board approved not to issue check #11021 listed under “Bills to Approve” this month). Moved by J. Ypma, supported by P. Ypma, to have trustee, DeFields, contact T. Force to obtain funds in the amount of \$75.00 for the use of the hall during the month of June. All ayes. Motion carried.

COMMISSIONER’S REPORT – Mr. James Dull presented a report.

LIMITED PUBLIC COMMENT

ADJOURNMENT

Meeting adjourned at 8:20 p.m.

ATTESTED BY:

Bill Miller, Supervisor

Date

Penelope J. Ypma, Clerk

Date